



INFORMATION BULLETIN

IB-005

Eff: 03-13-1991 Rev: 01-31-2025

Summary of Accessibility Upgrades for Existing Buildings

The purpose of this Information Bulletin (IB) is to summarize the accessibility upgrades that may be required of existing buildings or facilities. The provisions of the 2022 Edition of the California Building Code (CBC) Section 11B-202.4, Exception 8, apply to existing buildings or facilities used as public buildings, public accommodations, commercial buildings or public housing. When these buildings or facilities undergo alterations, structural repairs, or additions, an accessible path of travel must be provided to the specific area of construction.

Within three years of the original alteration, when the adjusted construction cost¹ of **alterations, structural repairs, or additions to existing buildings and facilities** does not exceed a valuation threshold of **\$203,611**, the cost of compliance with CBC Section 11B-202.4 shall be limited to 20% of the adjusted construction cost of alterations, structural repairs, or additions.

In choosing which accessible elements to provide, priority shall be given to those elements that will provide the greatest access in the following order:

1. An accessible entrance;
2. An accessible route to the area of alteration;
3. At least one accessible restroom for each sex or a single accessible unisex restroom serving the area of alteration;
4. Accessible telephones, if provided, serving the area of alteration;
5. Accessible drinking fountains, if provided, serving the area of alteration; and
6. When possible, additional accessible elements such as parking, storage, and alarms.

An example of a completed [FORM-025 Summary of Accessibility Upgrades for Existing Buildings](#) is included on page 2 of this IB.

¹ Adjusted cost of construction does not include the cost of alterations to path of travel elements required to be upgraded outside the area of alteration.

FORM-025

Summary of Accessibility Upgrades for Existing Building

(For existing buildings where the adjusted construction cost is less than or equal to \$203,611 per CBC Section 11B-202.4 Exception 8)

PROJECT ADDRESS: 123 W OCEAN BLVD	PROJECT NUMBER: BMRD123456
PROJECT DESCRIPTION/LOCATION: Office remodel (1,234 sf) on 5th floor in Suite No. 678	CONSTRUCTION VALUATION: \$120,000.00
Work Type: (check one box) <input checked="" type="checkbox"/> Alteration <input type="checkbox"/> Addition <input type="checkbox"/> Structural Repair	ADJUSTED COST OF PROPOSED CONSTRUCTION: \$100,000.00

PATH OF TRAVEL REQUIREMENTS FOR AREA OF ALTERATION, STRUCTURAL REPAIR, OR ADDITION

Accessible Features	Does existing feature meet accessibility standards of Chapter 11B of the current CBC?	Will this feature be replaced or altered to meet Chapter 11B of the current CBC?	If so, how much will be spent to make this feature accessible?
1. Accessible entrance	Yes		\$
2. Accessible route to the altered area	Yes		\$
3. Accessible restroom for each sex or a unisex restroom	No	Yes	\$12,000
4. Accessible telephones	N/A		\$
5. Accessible drinking fountains	No	Yes	\$ 6,000
6. Other (Any of the below)			\$
A. Accessible parking spaces	No	No	\$10,000
B. Signs	No	Yes	\$ 2,000
C. Alarms	N/A		\$
D. Other:	N/A		\$
Cost of All Features Provided (A)	Summary of costs of Accessible Features Nos. 1-6 provided above.		\$ 20,000
Total Cost on Same Path of Travel (B)	Cost of Proposed Construction and Cost of Preceding Alterations.		\$ 100,000
Percentage Upgrades Provided (A / B)	Cost of all Features Provided / Total Cost on Same Path of Travel.		20%

DESCRIPTION OF ACCESS FEATURES PROVIDED:

New unisex restroom will be created immediately adjacent to exiting men and women's restroom in corridor. Drinking fountain at ground floor lobby will be replaced with new hi-lo-accessible unit. Existing signage for 10 accessible parking spaces will be replaced and updated to current requirements. Parking stall access aisle slopes are greater than 2% to existing curbs and cost of creating compliant slopes and curb ramps exceeds the required 20% spending.

APPLICANT CERTIFICATION

I certify that the above information is true and correct to the best of my knowledge and belief.

Signature:	John Smith	Date:	1 / 1 / 23	Company:	JOHN SMITH ARCHITECT INC.
Name: (print)	JOHN SMITH	Address:	123 W. BROADWAY		
Title:	ARCHITECT	City, State Zip:	LONG BEACH, CA 90802		
Agent for:	<input checked="" type="checkbox"/> Owner <input type="checkbox"/> Architect <input type="checkbox"/> Engineer <input type="checkbox"/> Contractor	Phone No.:	(562) 123-4567		

FOR BUILDING OFFICIAL USE ONLY

Approved by:	Title:	Date:	/ /
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*If an area has been altered without providing an accessible path of travel to that area, and subsequent alterations of that area or a different area on the same path of travel are undertaken within three years of the original alteration, the total cost of alterations to the areas on that path of travel during the preceding three-year period shall be considered in determining whether the cost of making that path of travel accessible is disproportionate.

To request this information in an alternative format or to request a reasonable accommodation, please contact the Community Development Department at longbeach.gov/lbcd and 562.570.3807. A minimum of three business days is requested to ensure availability; attempts will be made to accommodate requests with shorter notice.